

Manual online registration for exchange students



Create account

1. Enter your e-mail address and password.
! If you have already created an account, you can continue by clicking on 'Change registration'.
2. Read and agree to the privacy statement.

New registration

Academic year:

Type of programme: Professional bachelor programme ▼

Programme: Bachelor of Audiovisual Arts ▼

E-mail address:

Choose password:

Repeat password:

Continue →

STEP 1: Choose your programme and path

1. Your programme, specialisation, path and section should be auto-filled in
2. For some programmes, you'll need to make a choice
3. Choose your **country** and **institution** of origin

Programme
Step 1 of 7

* Academic year:

* Type of programme: Professional bachelor programme ▼

* Programme: Bachelor of Audiovisual Arts ▼

* Path: Pba in de Audiovisuele Kunsten ▼

Section: 1 Ba in de Audiovisuele Kunsten ▼

Choice 1: -- Select -- ▼

You're an incoming exchange student

From country: Andorra ▼

From institution: Universitat d'Andorra (University of Andorra) [Sant Julià] ▼

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STEP 2: ID card

Click on 'I cannot read my card...', fill in your personal/ID information and upload a scan/photo of your ID

ID card

Step 2 of 7

If you do not have an electronic card reader, it is very important that you fill in your personal information correctly. Always use your official details (do not use nicknames, for example) and do not forget to upload your passport photo. We need this to create a student card for you.



 **Read your Belgian identity card**

[I cannot read my card...](#)

STEP 3: Fill in your additional personal info

Personal info

Step 3 of 7

* Cell phone number:

+32 (Belgium) ▼

0497 00 00 00

Second number:

+32 (Belgium) ▼

* E-mail address:

tester@informat.registratie.be

Marital status:

-- Select -- ▼

* Country of birth
grandmother (mother
of your mother):

Andorra ▼

STEP 4: Please indicate whether you are professionally active

Work

Step 4 of 7

* How are you professionally active?

- As an employee
- As a functionary
- I am self-employed
- I am looking for work
- I am not (yet) active on the labour market
- I am already retired

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STEP 5: Invoicing

Indicate the option 'myself' and ignore the option 'programme checks'

*You will **not be billed nor receive an invoice** from our institution if you are an exchange student!*

Invoicing

Step 5 of 7

* The bill must be sent to:

- Myself
- Another third party

- I wish to pay using programme checks

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<p>STEP 6 'Extra': As an exchange student choose...</p>	<ol style="list-style-type: none"> 1. Additional facilities: do not check 2. Employment? None of the above answers apply 3. Flemish training leave?: do not check 4. Payment in installments: do not check (<i>you do not have to pay a tuition fee at our institution</i>) 5. Privacy questions: choose 'no'
<p>Final step: Confirm your registration request</p> <p>Ignore button and information 'record programme of study'. Our student office will receive your learning agreement and finalize your programme.</p>	<p>You may close your registration</p>
<p>Please alert the student office that you've completed your online registration</p> <p>Welcome at Erasmushogeschool Brussel!</p>	

Student offices

<p>Campus Kaai: gdt.kaai.student@ehb.be</p> <ul style="list-style-type: none"> - Applied Information Technology - Multimedia and creative technologies
<p>Brussels Health Campus: gdt.jette@ehb.be</p> <ul style="list-style-type: none"> - Biomedical Laboratory Sciences - Landscape & garden architecture - Midwifery - Nursing - Nutrition & dietetics

Campus Bloemenhof & Campus Kanal: studentensecretariaat.mm@ehb.be

- Communication Management
- Early childhood Education
- Hotel Management
- Idea & Innovation management
- Journalism
- Organisation & management
- Pre-primary education
- Primary education
- Secondary education
- Social Work
- Tourism & Leisure management

RICTS: stefan.geldof@ehb.be

- Audiovisual & Dramatic Arts
- Drama

KCB: secretariaat.kcb@ehb.be

- Music
- Musical

Welcome to Brussels

