

SUPPLEMENT TO THE GENERAL EDUCATION RULES ON EDUCATION AND EXAMINATIONS

2025-2026

EhB-School of Health and Environment

The present text is a complement to the general rules on education (ED), examinations (EX) and legal position (LP) of the Erasmushogeschool Brussel for the academic year 2025-26.

This English translation of the *Supplement to the General Education and Examination Regulations 2025-26 for the EhB-School of Health and Environment* has been made available for information purposes only. No rights can be derived from it. The official text in Dutch as officially approved by the Council of the School and the Executive Board of the Erasmushogeschool Brussel is the only legally binding document.

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1. Supplement to the General Regulations on Education (ED)

Article 1. European guideline 2005/36/EG

The curricula of the study programs in Nursing and Midwifery are compliant with the requirements set out in the European guideline 2005/36/EG of the European Parliament and the Council of 7 September 2005 regarding the recognition of professional qualifications - Art. II 67 from the Codex Higher Education.

Study program in Nursing

In accordance with these guidelines, the nursing program includes 4600 hours of theoretical and clinical training. The clinical part includes at least 2300 hours and the theoretical part is covered during at least one third of the minimal duration of the program.

Study program in Midwifery

In accordance with these guidelines, the study program in midwifery offers

- Examinations of pregnant women (at least 100 prenatal examinations) and information sessions to pregnant women.
- Supervision and coaching of at least 40 women in partus.
- The student executes at least 40 deliveries him-/herself; if this number cannot be reached due to a shortage of pregnant women, a minimum of 30 deliveries can suffice provided the student actively participates in 20 additional deliveries.
- Active participation in deliveries in breech position. A simulated situation can replace a clinical situation only if an insufficient number of deliveries in breech position are available during the course of the program.
- Executing episiotomies and suturing. The introduction should include both theory and clinical exercises. Practice in suturing episiotomies and simple ruptures of the perineum must be included. Only when it is absolutely impossible to learn these techniques in a clinical setting, a simulated situation can be substituted.
- Supervising and caring for 40 pregnant women who are prone to complications during pregnancy or childbirth, or after delivery.
- Supervising and caring for at least 100 new mothers and healthy newborn babies, including examinations.
- Observation and care of newborns requiring special care such as babies who were premature or late, are underweight or sick.
- Nursing of women with a gynecological and obstetric pathology.
- Introduction to nursing in medicine and surgery. This introduction must include both theory and clinical exercises.

2. Supplement to the general rules on examination (EX)

Article 2. The following must be reported to the examination office:

- Requests to change the exam schedule;
- Not participating in or prematurely ending one or more exams;
- An absence due to force majeure. It is up to the student to provide as much proof as possible for the situation of force majeure (e.g. train information, police report, etc.);
- Any absence during the examination session. These must be reported through the module "My absences" in the online student office ibamaflex no later than the examination date. If possible attestations must be submitted to substantiate the absence (medical certificate, obituary, certificate issued by a representative of an official authority, public transport or the like). These must be uploaded through the module "My absences" no later than two working days after the examination. A request for a make up exam should be submitted at the same time via iBaMaFlex. The director of the School and the lecturer concerned will set a new exam date within the examination session. This only holds when the absence was legitimized and if a new exam date is still possible.

Article 3. Examination sessions (EX Art. 67)

Students must submit an application in writing to the academic advisor by December 1 if they wish to complete a second semester course during the first semester in order to graduate early. Upon examination, the director of the School will decide whether the request can be granted.

Article 4. Supplementations to EX Art. 82

§1. Operational software is an integral part of the examination

When students must use their own laptop during examinations, they are expected to have the required software installed and operational prior to the start of the examination. No extension of the exam's duration will be granted if the correct (version of the) software needs to be (re)installed during the exam.

§2. Intellectual property rights

The law of 30 June 1994 regarding copyright applies to products developed in the context of the study program.

Students have copyright and moral rights to all results they create during assignments in the context of their study program if they came to the results autonomously. These rights pertain to all of the author's immaterial interests such as reputation, integrity and/or personal rapport to the work. If others have also contributed to creating the work, copyright is shared and the student must request permission in writing from all co-authors before publishing the work.

Students must give the Erasmushogeschool Brussel explicit permission to make public, to publish or to exhibit all results from assignments with due observance of the student's moral rights. In such cases the student cannot invoke any author property rights to prohibit or limit any use of the work by the Erasmushogeschool Brussel provided the student's name is mentioned. Erasmushogeschool Brussel guarantees to protect the student's integrity/privacy.

Students must transfer all property rights to the Erasmushogeschool Brussel on results they create during their educational assignments.

Property rights on results which originated from work executed in cooperation with an external organization during an internship, bachelor paper or project, will be decided in a written agreement between the student, the external organization and the Erasmushogeschool Brussel.

If a student wants to exploit his/her assignment results which were obtained without the involvement of a third party, he/she must inform the director of the School in writing within a year after the end of the academic year in which the assignment was carried out.

A meeting with experts from the study program, EhB's general administrative offices and possibly also some external experts, will be convened to determine each party's contribution in the realization of the result and to establish transfer modalities and possible modes of collaboration.

2. Supplement to the Regulations on Legal Position (LP)

Article 5. Code of conduct (LP Art. 135)

Mandatory learning activities

Participation is mandatory in every educational activity in which continuous assessment is used as an assessment format. The ECTS-course descriptions provide information on assessment times and formats for each course.

Reporting absences

All absences must be reported immediately and no later than the date of the absence itself using the "My absences" module in the online student office iBamaflex. If possible attestations must be submitted to legitimize the absence (medical certificate, obituary, certificate issued by a representative of an official authority, public transport or the like). These must be uploaded through the module "My absences" no later than two working days after the examination.

Consequences of an absence during educational activities in which permanent assessment is used during class

- If the (partial) exam result is based on a single assessment: an absence code will be assigned as examination result for the entire course.
- If the (partial) exam result is based on multiple assessments:
 - o **and** the student did not participate in any of the assessments: an absence code will be assigned as examination result for the entire course;

- **and** the student took part in at least one of the assessments: a grade of zero will be assigned for the part to which the absence applies.

Examiners can refuse students who arrive late for an assessment. Students who arrive late can no longer take part in the assessment if there are other students who have already left the room. This will be marked with an absence code on the assignment. Students who are allowed to participate in the assessment in spite of being late, are not entitled to an extension of the assessment's duration.

An illegitimate absence in combination with an exam not taken, automatically entails the student's referral to the next exam session.

Study program in Landscape and Garden Architecture

Students who are absent legitimately must make sure they promptly submit all work done so far before 5 p.m. on the date of the absence, possibly by a fellow student, parent, ... The work will be assessed on what was submitted. Submissions later than the indicated date & time cannot be accepted and will be scored with the absence score: "no score".

Article 6. Bachelor program in Landscape and Garden Architecture (LP Art. 135§8)

Borrowing and using digital material: students in landscape & garden architecture will receive project data needed for various workshops, seminars, bachelor final projects, etc. The information provided can only be used for a specific project, may not be distributed to third parties and must be deleted upon completion of the assignment.